

ARBOR VILLAGE HOA  
BOARD OF DIRECTORS MEETING

Windermere Conference Room  
13106 SE 240<sup>th</sup> Street, #200 Kent, WA 98031

Wednesday SEPTEMBER 30, 2015, 6:30 PM

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DRAFT MINUTES

Board Members Present: Debbie Sampson, President; Carol Hatlen, Vice-President,  
Member at Large, Steve Ishikawa

Board Members Not Present: Rich Bradley, Treasurer, Frank McDunnah, Member at Large

Homeowner Forum

- A homeowner forum was not held

Call to Order

- The meeting was called to order by the President at 6:30 PM, quorum established

Approval of Minutes

- Minutes of the August 13, 2015 Board meeting were approved.

Reviewed Draft 2016 budget – approved with adjustments.

Financial Report

- Cash balance totaled \$20,561.17
- Delinquencies and collection matters were reviewed. Approved 2<sup>nd</sup> letter from attorney to one large delinquent account.

ACC Committee

- No new ACCs submitted. One for roof already installed.

Unfinished Business

- Reviewed rules fines schedule, plus attorney input. Owners or occupants of violations of the provisions of the CC&Rs, will be subject to the new fine structure. Lynn will update and send out with Annual Meeting letter
- Lynn to contact contractor regarding cement covering over fence post stumps at former mail arbors

New Business

- Lynn to discuss with landscaper cleaning up area around the small monument on 140<sup>th</sup>
- Annual meeting will be November 24<sup>th</sup> at the Covington Library. Letter to be sent out

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Next Meeting

- Because this meeting was so late in the month, it was decided the next meeting would be on October 15 at 6:00 PM in the Windermere Conference Room.

Meeting adjourn at 8:15 PM

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Minutes submitted by: Carol Hatlen, Vice President, Arbor Village HOA